

TOA KOKI

“New Lifestyle” Declaration of Reassurance

June 1, 2020

We pledge to follow all of the measures listed below:

- ① **Ensure that each person thoroughly abides by basic infection prevention measures**
 - Avoidance of the three “close” behaviors (close crowding, close contact, enclosed spaces)
 - Temperature checks every morning and wearing masks
 - Thorough hand washing and sterilization of hands and fingers (hand-washing for 30 seconds)
 - Employees must report fever and other symptoms
 - Tissues and other garbage containing mucous or saliva are placed in plastic bags which are then securely closed
 - *When coming into contact with those at high risk of severe cases of the disease (the elderly, those with pre-existing medical conditions), extra health management efforts are made

- ② **Special measures to ensure safety and assurance**
 - Sterilization equipment and thermometers at entrances
 - Thorough ventilation and sterilization every hour

- ③ **New work practices**
 - Ventilation and masks during face-to-face meetings
 - 2 meters of space between people whenever possible (minimum of 1 meter)

- ④ **Restrictions and infection-prevention measures in daily life (to the extent possible)**
 - Avoiding going out during times of crowding in public
 - Leaving space in front and behind when on check-out lines in shops
 - Prohibitions on pouring other people’s drinks and multiple people sharing the same drinking glass or sake cup
 - Paying close attention to the infection status in local communities and avoiding travel to communities where infection is spreading
 - When travel to other prefectures is unavoidable, keeping notes on movements, etc. for future reference if one should become infected



Frequent and thorough hand-washing, gargling, and sterilization



Be sure to wear a mask when going out



Ventilate regularly